

Lost Rivers Medical Center

BOARD MEETING MINUTES

LRMC's Mission Statement: Lost Rivers Medical Center will provide high-quality, compassionate primary and preventative health care and emergency services to meet the needs of the Lost River Valleys and surrounding communities.

LRMC conference room 11/28/2023 7:00pm

Attendees: , LeeAnn Betzer, Cindy Kimball, Jamie Gilchrist, David Callister Howard Wood, Sherlene Traughber, Jared Lambson, Brad Huerta, Lacy Thorngren,

Topic	Information and/or Motions	Motion By	Seconded by	Carried- yes or no
Called to order: Chairman- David Callister	7:03pm	Howard Wood	Jared Lambson	Pass- All vote Yes
Approval of October 25,2023 meeting minutes	Motion to approve meeting minutes	Travis Andersen	Howard Wood	Pass- All vote Yes
Foundation report	No report			
Auxillary report	The festival of Trees is set to be held December 1st and 2nd in the High School gym			
Credentialing- Chris Richmond	Radiology Partners: • Stacey Black, MD Elizabeth Logomarsino, MD • Donald Blake, MD • Laura Hogan, MD • Celine Melitz, MD • Synda Vandemooter, MD Direct Radiology: • Qazi Uddin (Re-Appointment) • Teppe Popovich (Re-Appointment) RetinaVue: • Edward Chaum, MD • Christopher Fecarotta, MD • Max Johnson, MD	Sherlene Traughber	Jared Lambson	Pass- All vote Yes
Policies and Procedures - Jamie Gilchrist	November Policies and Procedures Board of Trustees - Conflict of Interest Policy Disclosure Board of Trustees Bylaws - Edits Operations Policies and Procedures – (Edits include any changes to procedure, typos, job titles, timelines)- Evaluation of Utility System Hazardous Materials and Waste Management Life Safety Management Plan Safety Management Plan	Travis Andersen	Sherlene Traughber	Pass- All vote Yes

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<p>Utilities Systems Management Plan Water Management Plan Risk Assessment Assets Form - New Clinic Forms – New Health Risk Assessment Form for Medicare Patients Health Risk Assessment Clinician Checklist and Care Plan (AWV Short form) Pain Management – Consent to Operation/Procedure and other medical services Pain Management – Headache/Migraine Patient Intake Form Pain Management – Pain / Migraine patient Form Pain Management – Notice of Admission/Physician Orders Pain Management – Consent for Pain Management Procedures MCN Policy and Procedure Initials and Names for Ownership – New Radiology Policies and Procedures Radiology Order Policy – New Blood Bank Policies – Minor Edits and Typos ABO Group Testing of Red Cells and Serum... Notification of Recipients of Possible Infectious... Transfusion Reaction Lab Policy Manual- Minor Edits and Typos Reporting Critical Values Radiology and Radiology Protocol Manual/Policy and Procedure Manual – Minor Edits and Typos Only Organ and Tissue Policy – No or minor edits Social Services – No or minor edits Discharge Planning Utilization Management Plan – No or minor edits ER Policy and Procedure Manual – No or minor edits Materials Policy and Procedure Manual – No or minor edits Long Term Swing Bed – No or minor edits Resident right to Manage Financial Affairs Charting n Long Term Swing Bed Residents Swing Bed Policy and Procedure Manual – No or minor edits Pets and service animals Form swing bed charge sheet Form Patient Rights and Responsibilities Form Pre-Sedation Assessment Compliance Program and Risk Management Forms – No or minor edits Human Resources Employee complaint and grievance HR Confidentiality</p>			
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	Use of Hospital Equipment Org chart – updates to staff			

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Zoom link provided

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<p>Administrative Report- Brad Huerta, CEO</p>	<p>LRMC continues to see strong volumes in the ER this past month with only one less than the month before. October had over 144 emergency room visits (over 20 more than the prior month; September) with 2 of them being critical traumas.</p> <p>The surgical volume is significantly up, with all available dates being booked through December with January filling up. All credentialing has been completed for the pain program, and it is expected that a “surgical pain” day will be added starting in the next few months. In the next several months, LRMC will be switching to a new CRNA group (anesthesia) due to the existing group’s loss of staff.</p> <p>LRMC’s new pain provider (Mr. Ryan Park N.P.) has started and began holding his first pain clinic and pain surgical referral / evaluations (to receive pain surgical procedures at LRMC) on October 26th.</p> <p>LRMC has seen significant growth over the last three months in its reference lab operations. The new addition of several key accounts has jumped our month-over-month sample size (in the past few months) by over an additional 70 plus samples a month. The program continues to be a revenue leader at the facility and is running smoothly. LRMC finished the month of October with over 935 samples completed. End of month numbers for November are also trending towards over 900 samples as well. LRMC completed its 2023 fiscal year, which concluded September 30th. Year-end detailed financials will be presented later in the November Board meeting. Once again, LRMC was able (through the</p>			

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	<p>diligent and hard work of its staff) to finish the fiscal year in the black. The year-end annual audit from DZA is tentatively set to commence in late January 2024.</p> <p>This past month, due to some recent changes with the CMS final rule for Rural Health Clinics, starting in 2024 LRMC will be able to bill for remote patient monitoring (RPM). Because of this exciting news the hospital was able to partner with CheckPoint Health a remote patient monitoring service, to help facilitate this process with our patients. Remote patient monitoring is a type of telehealth in which LRMC providers will be able to monitor patients outside of the clinic setting using digital medical devices, such as weight scales, blood pressure monitors, blood glucose meters and pulse oximeters. CheckPoint Health will provide the devices and set up with the patients identified for RPM services and provide an overview back to the primary care patient giving a more inclusive look at the patients' health.</p> <p>Earlier this month, LRMC's clinic received a grant from Blue Cross of Idaho to purchase a "RetinaVue 700" imager and subscription from remote Ophthalmologists. This service is for diabetic patients to receive their annual diabetic eye exam to check for micro-vascular issues that affect people with diabetes, the RetinaVue is an ideal choice for patients since they won't need to have their eyes dilated for the exam and they could do it close to home. There is a huge opportunity for our patients to receive this exam. Reports have shown that over 150 people will qualify for this annual service.</p>			
<p>Capital Expenditures - LeeAnn Betzer CFO</p>	<p>There was no capital expenditures for month of November</p>			

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<p>Financial Performance- LeeAnn Betzer CFO</p>	<p>Financial INTRIM Review was presented, as well as October Financials. DZA has closed out the fiscal year financials for 2023</p> <p>Financial performance was presented and the October write offs were approved</p> <p>Hospital- \$143,062.11</p> <p>Clinic- \$2586.72</p>	<p>Travis Andersen</p> <p>Howard Wood</p>	<p>Sherlene Traugber</p> <p>Jared Lambson</p>	<p>Carried- All voting Yes</p> <p>Carried- All voted Yes</p>
<p>Adjourn- Chairman David Callister</p>	<p>We were reminded we will skip the December meeting for the Holidays as usual. January Meeting will be held January 30th 2024 to accommodate Kami @ DZA A single motion was made to adjourn meeting Meeting adjourned 8:25PM</p>	<p>Cindy Kimball</p>	<p>Howard Wood</p>	<p>Carried- All vote Yes</p>

David Callister- Chairman

Date:

Travis Andersen- Treasurer/ Secretary

Date:

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David Callister Chairperson

Date

Travis Andersen, Secretary/Treasurer

Date:
